

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, August 15, 2024

8:00 A.M.

Administration Building – Boardroom

Minutes

Meryl W. Ben-Levy, President
Michael Levine, Vice President
David Dubner
Robert Koonin
Leigh Minsky
David Seinfeld

ALSO PRESENT

Allison Brown	Superintendent
Susan Warren	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Elementary Education
Carney Jones	Nancy District Clerk

ABSENT

Alison Gilbert

7:45 a.m. - Executive Session

Pursuant to Public Officers Law, Section 105, duly moved, seconded, and carried by a vote of 6-0, (Dr. Gilbert absent), that the Board of Education adjourns to Executive Session at 7:45 a.m., to discuss personnel issues. Ms. Ben-Levy moved, seconded by Mr. Levine to adjourn executive session at 8:25 a.m.

Ms. Ben-Levy called the meeting to order at 8:28 a.m.

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

8:00 a.m. – Public Hearing – District Safety Plan

Ms. Ben-Levy opened the public hearing to discuss the District Safety Plan at 8:29 a.m. Since there was no public comments. Ms. Ben-Levy closed the public hearing at 8:30 a.m.

Ms. Brown and Ms. Ben-Levy thanked Mr. Macias, Dr. Kemler and Mr. Szajkowski for their work on the District Safety Plan.

Board of Education Meeting Immediately following the Public Hearing

Recommendation to accept the Treasurer’s Report for June 2024 (**Attachment T.1**)

Ms. Ben-Levy moved, seconded by Mr. Minsky carried by a vote of 6-0, (Dr. Gilbert absent) to accept the Treasurer’s Report for June 2024.

Ms. Ware updated the Board on the year-end finances.

Recommendation to accept the Claims Auditor’s Report for June 2024 and July 2024

Ms. Ben-Levy moved, seconded by Mr. Koonin, carried by a vote of 6-0, (Dr. Gilbert absent), to accept the Claims Auditor’s Reports for June 2024 and July 2024.

Recommendation to accept the minutes from the following meeting:
June 26, 2024, July 2, 2024 Reorganization Meeting and July 2, 2024 Business Meeting

Ms. Ben-Levy moved, seconded by Mr. Seinfeld, carried by a vote of 6-0, (Dr. Gilbert absent), to accept the minutes for June 26, 2024, July 2, 2024 Reorganization Meeting and July 2, 2024 Business Meeting

Board President’s Comments

Ms. Ben-Levy welcomed new employees to the district.

Superintendent’s Comments

Ms. Brown welcomed the new employees to the District and expressed how she is looking forward to working with them in the new school year.

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district’s business and provide for public Board deliberations. Thank you

No public comment.

Ms. Ben-Levy made a motion to move the agenda and agenda addendum as a consent agenda.

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 6-0, (Dr. Gilbert absent), to approve the agenda and agenda addendum as consent agenda.

Ms. Ben-Levy moved, seconded by Mr. Dubner carried by a vote of 6-0, (Dr. Gilbert absent), to adopt the agenda and agenda addendum as consent agenda.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

- P.3.** Recommendation to approve the Driver Education Instructor Salary attached as **(Attachment P.3)**

- P.4.** Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.4)**

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
		DELETE #2 On Orig. P1						

		DELETE #25 On Orig. P1						
199	Maureen Leggett	Rescind Probationary Appointment	Teaching Assistant (C.Greenfader)	HTS	8/29/24	Prob. Ends 8/28/28*	Teaching Assistant	TA Level III, Grade 3/Step 3**, Per RPA Contract
200	Dimetra Maheras	Resignation	Teaching Assistant	MS		8/28//24 (last day of employment)		
201	Michael Kazin	Coach Appointment	Girls JV Tennis, IV/3	HS	8/16/24	6/30/25		Per RTA Contract
202	Rami Moursi	Coach Appointment	Boys JV Volleyball, II / 1	HS	8/16/24	6/30/25		Per RTA Contract
203	Jake Goldfried	Coach Appointment	Girls Tennis IV/1	MS	8/16/24	6/30/25		Per RTA Contract
204	Jake Goldfried	Substitute Appointment	Per Diem Substitute Teacher	MS	9/1/24	6/30/25		\$150/day
205	Sandra Stueber	Probationary Appointment	Dean of Students	HS	On or about 9/16/24	Prob. Ends 9/15/28	Dean	SBL & Business and Marketing, \$123,000, Per RASA Contract

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) *Contractor: Long Island Neuropsychological Consultants

- Services: Various services for the 2024-25 school year as specified in the agreement
 Fees: Total estimated to be \$16,000.00
- (ii) Contractor: The Summit School (Lower School)
 Services: Instructional services for 1 student for the 2024-25 school year
 Fees: \$49,934.00 per student
 Total estimated to be \$49,934.00 or state approved rate when finalized
 (Agreement is subject to review and approval by district counsel)
- (iii) Contractor: Camp Taconic
 Services: HS Marching Band Camp for summer 2025 though and including summer 2029
 Fees: \$595.00 per participant (paid for by the students; no District funds will be used)
 (Agreement is subject to review and approval by district counsel)

Recommendation to **amend** the following contract (iv) which was approved by the Board of Education on June 22, 2023 (item B.1. (xv)) and amended on November 16, 2023 (item B.1. (v)):

- (iv) *Contractor: Horizon Healthcare Staffing
 Services: LPN and RN Nursing Services for the 2023-24 school year as specified in the agreement
 Fees: Total estimated to be ~~\$238,321.10~~ \$308,399.80 (\$28,321.10 for the summer program; ~~\$210,000.00~~ \$280,078.70 for the school year)

Recommendation to **amend** the following contract (v) which was approved by the Board of Education on June 22, 2023 (item B.1. (xix)):

- (v) *Contractor: Dr. Jodi Allison Mishkin
 Services: Educational and Assistive Technology services for the 2023-24 school year as specified in the agreement
 Fees: Total estimated to be ~~\$20,000.00~~ \$41,578.75 (*with \$19,936.25 being paid via 611 grant*)

Recommendation to **amend** the following contract (vi) which was approved by the Board of Education on June 6, 2024 (item B.1. (ix)):

- (vi) *Contractor: ~~Beyond Boundaries Therapeutic Services SLP, OT, PT, LMSW, Psychology, Audiology, PLLC d/b/a Kidz Educational Services~~

Services: Special Ed ABA Services for the 2024-25 school year as specified in the agreement *including Addendum #1*
 Fees: Total estimated to be \$6,000.00 (\$1,000.00 for summer program; \$5,000.00 for school year)
 (Agreement is subject to review and approval by district counsel)

Recommendation to **amend** the following contract (vii) which was approved by the Board of Education on June 26, 2024 (item B.1. (xi)):

(vii) *Contractor: Dr. Jodi Allison Mishkin
 Services: Educational and Assistive Technology services for the 2024-25 school year as specified in the agreement
 Fees: Total estimated to be ~~\$20,000.00~~ \$50,000.00 (paid via 611 grant)

Recommendation to **extend** the following contract [(viii) which was first approved by the Board of Education on August 25, 2022 (item B.8, Bid# 22/23-28)], and extended on August 28, 2023 (item B.1. (viii)), in order to renew:

(viii) *Contractor: Walsworth Publishing Company
 Services: Printing of 2024-25 Roslyn High School yearbooks
 Fees: Total estimated to be \$8,111.00

B.2. RESOLVED, that the General Fund Appropriation Transfers on the attached document be approved in order to satisfy audit requirements at the ST-3 level. **(Attachment B.2.)**

B.3. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1930-430-03-9000-303	JUDGMENTS AND CLAIMS	\$15,000.00
	Subtotal	\$15,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1311-430-03-9000-303	ACCTG CONTR	\$15,000.00
	Subtotal	\$15,000.00

REASON FOR TRANSFER REQUEST: To supplement consultant costs for the Accounting department.

B.4. Recommendation to approve **2023-24** school lunch fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2860-160-07	Noninst Salaries Hh	\$ 9,156.88
2860-400-08	Other Expenses Hs/Hh	\$ 495.00
2860-430-03	Contractual and Other	\$ 2,023.96
2860-521-03	Bread – School Lunch Prog	\$ 2,355.98

2860-522-03	Drinks – School Lunch Pro	\$ 2,157.69
2860-524-03	Ice Cream – School Lunch	\$ 1,785.40
2860-525-03	Meat – School lunch Prog	\$ 288.15
2860-526-03	Milk – School Lunch Progr	\$ 1,211.94
2860-529-03	Paper Products/Supplies	\$ 7,025.00
	Subtotal	\$26,500.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2860-523-03	Grocery – School Lunch Pr	\$19,000.00
2860-528-03	Snacks – School Lunch Pro	\$ 7,500.00
	Subtotal	\$26,500.00

REASON FOR TRANSFER REQUEST: To cover the cost of current and anticipated Food Services invoices.

- B.5.** Recommendation to approve a payment in the amount of \$26,425.39, to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 5/31/2024.
- B.6.** Recommendation to approve a payment in the amount of \$43,320.90, to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 6/30/2024.
- B.7.** Recommendation to approve the following payment(s) to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$39.52	HH Reimbursables	2110-245-07-24OT	H24-00071	R07
\$20.99	HH Reimbursables	2110-245-07-24OT	H24-00071	R08

- B.8.** Recommendation to approve a change order as indicated below. This change order will neither increase nor decrease the contract with Island Pump & Tank, LLC and will have no immediate effect on purchase order H24-00225 in account code H-1620-293-07-24OT.

Island Pump & Tank, LLC (HH MC-001) involves no monetary change. Instead, this change order will allow for an extension of time for Substantial Completion from September 20, 2024 to no later than September 20, 2025 due to manufacturer’s lead time for underground fuel oil storage tank. The bid award was presented to the Board of Education for approval as item B.7 on the agenda of June 6, 2024. (

- B.9.** Recommendation that the President of the Board of Education be authorized to execute the 2023-2024 Final AS-7 Contract with Nassau BOCES in the amount of \$4,826,942.31 in accordance with **(Attachment B.9.)**
- B.10.** Recommendation that the President of the Board of Education be authorized to execute the 2024-2025 Initial AS-7 Contract with Nassau BOCES in the amount of \$4,033,540.77 in accordance with **(Attachment B.10.)**
- B.11. BE IT RESOLVED**, that the Board of Education hereby approves the Disclosure and Consent Agreement with the Herricks Union Free School District; and
- BE IT FURTHER RESOLVED**, that the Board of Education hereby authorizes the Board President to execute said Disclosure and Consent Agreement and any other documents necessary to effectuate said Agreement on behalf of the Board of Education.
- B.12. BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District hereby authorizes the School District to enter into Inter-Municipal Agreements for the 2024-2025 school year with the East Williston UFSD and Herricks UFSD in connection with Roslyn UFSD's Adult Education Program pursuant to General Municipal Law § 119-o subject to the terms and conditions of the agreements to be approved by District Counsel;
- BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documentation to effectuate said Agreements.
(Agreement is subject to review and approval by district counsel)
- B.13.** Extraclassroom Activity Treasurer Reports **(Attachment B.13.)**
High School, June 2024
Middle School, June 2024
- B.14.** Recommendation by Dalton Samuels, Bus Dispatcher, to declare the attached vehicles surplus. They are beyond their useful lives and can no longer be repaired. These vehicles will either be put up for auction or sold as scrap. **(Attachment B.14.)**
- B.15.** Recommendation by Jason Lopez, Assistant to the Superintendent for Technology & Security Infrastructure (Information Technology Specialist III), to declare as surplus the attached items which are no longer operational or upgradable and have outlived their useful life. These items will be sold as scrap, put up for auction, or discarded as is deemed appropriate. **(Attachment B.15.)**
- B.16.** Recommendation by Dr. Michael Brostowski, Director of Health, Physical Education, and Athletics, to declare as surplus the attached items which are no

longer of use in the district and have no value. It is recommended that they be discarded. **(Attachment B.16.)**

Addendum

B.17. Recommendation to accept, pursuant to receipt by Craig Johanson, Roslyn Middle School Principal, a donation from their PFA., two (2) decorative planters and assorted plants to be placed in front of the school. This will also include seasonal replacement of the base plants and maintenance. **(Attachment B.17.)**

B.18. WHEREAS, on or about August 2, 2024, the Board of Education of the Roslyn Union Free School District solicited bids for the Underground Conduit Installation at Roslyn High School, S.E.D. No. 28-04-03-03-7-029-001 (the “Project”);

WHEREAS, on or about August 13, 2024, the Roslyn Union Free School District received six (6) bid proposals for the Project;

WHEREAS, the School District’s Architect and Administration have reviewed the bid proposals submitted for the Project; and

WHEREAS, based upon the review of the bid proposals, the Board of Education of the Roslyn Union Free School District believes it to be in the best interest of the School District to reject the bids received for the Project and re-advertise for bids;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby rejects all bid proposals submitted in response to the bid solicitation for the Project.

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on June 27, 2024, July 3 ,12,18 and 31, 2024, August 5, 2024.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 15, 2024, June 7, 11, and 20, 2024.

C&I.3 Recommendation to approve Dalton Samuels to attend the July 24/25 Summer EV Battery Factory Tours in Greenville, South Carolina and from July 23, 2024 through July 26, 2024 at no cost to the district.

C&I.4 Recommendation to approve Tanya Baptiste to attend the National Association for College Admission Counseling Conference 2024 in Los Angeles, California from September 25, 2024 through September 28, 2024 at a cost to the district not to exceed \$2,749.00

C&I.5 Recommendation to approve Noelle Santos to attend the National Association for College Admission Counseling Conference 2024 in Los Angeles, California from September 24, 2024 through September 28, 2024 at an cost to the district not to exceed \$2,916.00.

BOARD OF EDUCATION:

BOE.1 WHEREAS, Education Law 2801-a and the Commissioner’s Regulation 155.17 require that districts develop and implement a District-Wide School Safety Plan; and

WHEREAS, The Board of Education is required to adopt a District-Wide School Safety Plan.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby adopts the Roslyn Union Free School District District-Wide School Safety for the 2024-2025 school year. **(Attachment BOE.1)**

BOE.2 Recommendation to revise the 2024-2025 Board of Education Calendar of Meetings, adopted on April 16, 2024 to add an additional board meeting on April 10, 2025 **(Attachment BOE.2)**

BOE.3 BE IT RESOLVED, that the Board of Education for the Roslyn Union Free School District (“School District”) hereby approves an Agreement with a civil service employee known to the Board, which Agreement the Board has previously reviewed in executive session; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Board President and the Superintendent of Schools to execute said Agreement on behalf of the Board.

BOE.4 BE IT RESOLVED, that the Board of Education hereby approves a Settlement Agreement and Release in connection with a contemplated due process complaint, a copy of which has been provided to and reviewed by the members of the Board of Education.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute said agreement on behalf of the Board.

BOE.5 WHEREAS, the 2019-2024 labor agreement between the Board of Education of the Roslyn Union Free School District (hereinafter “District”) and the Roslyn Food Service Association (hereinafter “Association”) expired on June 30, 2024;

WHEREAS, representatives of the respective parties have engaged in negotiations for a successor agreement to said expiring labor agreement; and

WHEREAS, the representatives of the District and the Association memorialized their agreement in a Memorandum of Agreement for July 1, 2024 through June 30, 2029 dated August 7, 2024,

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District herewith ratifies the Memorandum of Agreement hereinabove referenced and authorizes the expenditure of funds necessary to implement said Agreement; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President and the Superintendent of Schools to execute a more formal agreement incorporating the terms of said Memorandum of Agreement into a more formal written collective bargaining agreement.

Ms. Ben-Levy moved, seconded by Mr. Dubner and carried by a vote of 6-0, (Dr. Gilbert absent) to approve the Personnel Agenda Items P.1- P.4, Addendum P.1, Business/Finance Agenda Items B.1 – B.16, Addenda B.16-B.17, Curriculum and Instruction Agenda Items C&I.1 – C&I.5, and Board of Education Agenda Items BOE.1 – BOE.5.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Minsky, carried by a vote of 6-0, (Dr. Gilbert absent) to adjourn at 8:36 a.m.

Respectfully submitted,
Nancy Carney Jones
Nancy Carney Jones
District Clerk